

# MAHARANA PRATAP HORTICULTURAL UNIVERSITY, KARNAL

## TOUR PROGRAMME (TENTATIVE/REVISED)

### For Officers of the University

Name

Month

Designation

Scheme in which working

Departure		Arrival		Purpose of journey	Mode of journey	Name & designation of co-passengers if any on official duty.
From (Place)	Date	To (Place)	Date			

- i. Whether TA/DA is to be paid by the Host Institute Yes/No
- ii. The Expenditure on TA/DA is proposed to be met out of the State/ICAR/NAHEP/OA Schemes-  
No. \_\_\_\_\_ Funds are available under SOE "TA"
- iii. Total journey days performed (including the above tour) in the current month.

Signature

Approval of the Sanctioning Authority

Signature

NOTE: Prior approval of tour programme of the competent authority be obtained before undertaking Journey.