

## **Statutes/Ordinance Pertaining to Academics/Examinations**

### **1. Admission Process**

The admission of the students (UG, PG and PhD) is based on the competitive exam conducted by the university (now by CCSHAU) and All India ICAR entrance exam for UG and PG & PhD programmes. A merit in each category is prepared based on the cut off marks followed by counseling on the specified dates. Out of which, 20% and 30% ICAR quota is kept at UG and PG level, respectively from the academic year 2024-25 for admitting the students through ICAR common entrance exam. Fee is paid in online mode by the candidates. Registration cards are filled by the students for all the courses offered during each semester of the academic year.

### **2. Academic Calendar**

The academic calendar falls from July to June. It is divided into two semesters of 21 weeks each. The Dean, College issue academic calendar for the next year before the semester break of the second semester of the previous year.

### **3. Credit load**

Each student shall compulsorily have to register for the courses prescribed in the relevant semester.

### **4. Advisory Systems**

**For UG:** Every under-graduate student soon after admission has assigned to an Advisor by the Dean of the College where the student is enrolled. Advisory group should normally consist of 10 students.

**For PG:** The primary objective for having advisory system is to provide academic guidance. PG students need assistance in selecting the right courses, designing research experiments, and utilizing statistical tools for data analysis. Advisors play a crucial role in helping students refine their research topics, ensuring they align with national agricultural priorities and emerging trends. The committee is constituted including major advisor, minor advisor, supporting member and a nominee by Dean, Post Graduate Studies to monitor the academic progress of the student.

### **5. Attendance Requirements**

To be eligible to appear in the examination, every student (UG and PG) must attend at least 75% of the lectures delivered. Additionally, practicals will be conducted separately in each course from the start of the semester classes.

### **6. Scholarships/Stipend**

#### **6.1 UG merit scholarship**

The University awards merit scholarship of Rs. 800/- to each student per month. This scholarship is however, offered to only 25% of those students who have been admitted against the Haryana resident seats. The amount of scholarship will be Rs. 1200/- per month if the recipient is a girl student. If an occasion arises for re-award of scholarships, the number of scholarships are determined by the strength of the class at the time of re-award. No scholarship will be awarded/re-awarded to a student who happens to obtain an OGPA of less than 7.00/10.00 basis. After award of scholarships, when the fraction is half or more than half, it is to be taken as one for the purpose of award of scholarship.

***\*NTS (National Talent Scholarship) @Rs.3000 pm is awarded to the students admitted on ICAR quota seats filled by ICAR, New Delhi.***

### **6.2 Merit Stipend (MSc)**

A student enrolled for Master's programme possessing an OGPA of 7.0/10.0 at the time of admission for 1<sup>st</sup> semester and thereafter maintain/acquire OGPA of 7.5/10.0 shall be awarded merit stipend of the value of 6000/- per month provided they are not in receipt of any duty pay/monetary aid from any source except sports awards.

***\*Junior Research Fellowship (JRF)@Rs.12640 pm is awarded to the students admitted on ICAR quota seats filled by ICAR, New Delhi.***

### **6.3 Merit Stipend (Ph D)**

A student enrolled for Ph.D. programme who has an OGPA of 7.5/10.0 basis or above or acquires later and maintain the same shall be awarded merit stipend of the value of Rs.10000/- per month provided they are not in receipt of any duty pay/monetary aid from any source except sports awards.

***\*Senior Research Fellowship (SRF)@Rs.31000 pm is awarded to the students admitted on ICAR quota seats filled by ICAR, New Delhi.***

## **7. Examination and Evaluation Process**

External pattern of examination shall be followed only for the theory portion to be conducted at the end of semester for regular under-graduate courses, but for non-credit courses evaluation will be internal.

### **7.1 Conduct of examination**

Conduct of examination shall be responsibility of the Dean concerned. As per schedule in the Academic Calendar, the Dean concerned in the middle of the semester shall notify date sheet for theory as well as practical examination for the information to students and others concerned.

### **7.2 Examination system**

#### **7.2.1 UG - B.Sc. (Hons.) Horticulture**

As per 5<sup>th</sup> Deans committee report the External examination system is followed that consists of 50% Internal and 50% external (given in tabular form) exam pattern. External theory question paper is

set by external examiners from whole course syllabus. Evaluation is done internally by the faculty members. Practical exam is conducted by concerned course instructor.

### Examination Pattern

External theory (50%) and Internal Theory + Practical (50%)

#### ➤ Courses with Theory and Practical

Mid-term Exam (30%) + Assignment (5%) in practical oriented courses + Practical (15%)

#### ➤ Courses with only Theory: Mid-term Exam (40%) + Assignment (10%)

#### ➤ Courses with only Practical: (100%) Internal

| Weightage/Marks    |                         |                            |
|--------------------|-------------------------|----------------------------|
| Course             | Course with only Theory | Course with only Practical |
| Mid Term Theory    | 40                      | -                          |
| Mid Term Practical | -                       | 30                         |
| Assignment         | 10                      | 10                         |
| Final Practical    | -                       | 60                         |
| Final Theory       | 50                      | -                          |
| Total              | 100                     | 100                        |

### Course with Theory and Practical

| Course/Grade | Internal (50)   |            |           | External Theory (50) | Total (100) |
|--------------|-----------------|------------|-----------|----------------------|-------------|
|              | Mid Term Theory | Assignment | Practical |                      |             |
| 3+1          | 20              | 05         | 25        | 50                   | 100         |
| 2+1          | 15              | 05         | 30        | 50                   | 100         |
| 1+1/2+2      | 10              | 05         | 35        | 50                   | 100         |
| 1+2          | 05              | 05         | 40        | 50                   | 100         |

### Evaluation System

| Degree | Percentage of marks    | Conversion of points |
|--------|------------------------|----------------------|
| UG     | 100                    | 10 points            |
|        | 90 to < 100            | 9 to < 10            |
|        | 80 to < 90             | 8 to < 9             |
|        | 70 to < 80             | 7 to < 8             |
|        | 60 to < 70             | 6 to < 7             |
|        | 50 to < 60             | 5 to < 6             |
|        | <50 Fail               | <5                   |
|        | Shortage of attendance | Fail                 |

| OGPA           | Division    |
|----------------|-------------|
| 5.000 to 5.999 | Pass        |
| 6.000 to 6.999 | II division |
| 7.000 to 7.999 | I division  |

|                 |                             |
|-----------------|-----------------------------|
| 8.000 and above | I division with distinction |
|-----------------|-----------------------------|

**Note:** A student obtaining 40% and above marks in internal and external separately but 50% and above in aggregate shall be declared pass in the relevant course(s). A student obtaining 35% and above marks in theory and practical separately and 35% and above in aggregate shall be passed in the relevant non-credit course, subject to further condition that student must maintain an OGPA as under: Ending 1<sup>st</sup> year 3.5/10.00, Ending 2<sup>nd</sup> year 4.0/10.00 and Thereafter 5.00/10.00.

There will be no provision for supplementary. Such students who are declared fail in one or the other course(s) shall be required to repeat that (those) course(s), when offered in routine provided they have maintained the required OGPA. Others who fail to achieve the minimum required OGPA shall be declared fail in the relevant class and will have to repeat all courses of relevant year with benefit of repeat courses cleared in the year in which declared fail, before registration for next higher class

***To qualify for the degree, the students must obtain a minimum OGPA of not less than 5.0.***

### 7.2.2 Examination for PG and PhD

Instructor/Teacher under overall supervision of HOD shall be responsible for conduct of examination (s). The mid-term examination shall be scheduled near about the middle of the semester and on the days indicated in the academic calendar. Duration of the examination in each course shall be at least one hour. The subject(s) that are to be covered therein shall be announced by the Instructors concerned two weeks in advance. The end of term examination shall be scheduled at the end of semester and duration of examination in each course will be at least 2½ hours. It shall cover the entire subject matter of the course. Practical examination shall be conducted in scheduled examination week.

**Weightage for various examinations shall be as under:**

| Credit hours Theory & Practical | Midterm | Final | Practical |
|---------------------------------|---------|-------|-----------|
| 1+0                             | 40      | 60    | -         |
| 1+1                             | 20      | 30    | 50        |
| 2+1                             | 25      | 45    | 30        |
| 2+2                             | 20      | 30    | 50        |
| 3+1                             | 30      | 45    | 25        |
| 3+2                             | 25      | 35    | 40        |
| 2+0                             | 40      | 60    | -         |
| 3+0                             | 40      | 60    | -         |
| 1+2                             | 10      | 20    | 70        |

### Evaluation Process

| Degree   | Percentage of marks | Conversion of points |
|----------|---------------------|----------------------|
| PG & PhD | 90 to 100           | 9.00 to 10           |
|          | 80 to 89.9          | 8.00 to 8.9          |

|  |            |             |
|--|------------|-------------|
|  | 70 to 79.9 | 7.00 to 7.9 |
|  | 60 to 69.9 | 6.00 to 6.9 |

| <b>OGPA</b>    | <b>Division</b>                       |
|----------------|---------------------------------------|
| 6.50 to 6.99   | II division                           |
| 7.00 to 8.49   | I division                            |
| 8.50 and above | I division with certificate of Honour |

Minimum Grade required passing a course : 6.00

***Minimum OGPA required completing degree : 6.50***